

April 2021

Dear CIWM Full Members,

Trustee of CIWM

CIWM is currently recruiting Trustees to join the General Council (Trustee Board) as the terms of two Trustees end in June 2021. Trustees will be recruited based on their skills and experience.

If you are keen to help CIWM transform, modernise, grow and achieve its charitable objects then this could be an opportunity for you.

To expand the skills of the board, and support our strategic direction, we are particularly interested in candidates with skills and experience in

- finance and financial management, including qualified accountants
- marketing and strategic communications, including development of brand strategy
- education and qualifications, including delivery of regulated qualifications
- digital and technology advances such as digital enhancement for customer engagement
- human resources, including equality, diversity and inclusion.

A practical approach with the capability to contribute to strategic direction and financial management are essential.

We welcome applications from all CIWM Chartered Members and Fellows. CIWM is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. All qualified applicants will be welcomed into our recruitment process without regard to race, age, gender, sexual orientation or disability.

We have two vacancies and the terms of office will be three years commencing in June 2021. There is no fee for the role of Trustee, however reasonable expenses will be covered.

The job description and application form can be found by clicking the link [here](#). Applicants must be Chartered Members or Fellows of CIWM and must complete the application form and return it to



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ceo@ciwm.co.uk by **5pm on Tuesday 4 May 2021**. Interviews will take place, via video conference, week commencing **17 May 2021**.

Any questions or queries should be sent to ceo@ciwm.co.uk.

Yours sincerely

Sarah Poulter
Chief Executive Officer