

RESOURCING THE FUTURE CONFERENCE 2022



A partnership event brought to you by



Booking Form

Please fill out the information for the three delegates attending as a group and select the preferred attendance option for each individual. The lowest priced delegate fee is free of charge.

Delegate 1 Details

Title: Forename: Surname: Job Title:

Tel: E-mail:

Member: CIWM ESA Membership #: Special Needs/Dietary Requirements:

Please select your preferred option - Delegate Fee:

Delegate 2 Details

Title: Forename: Surname: Job Title:

Tel: E-mail:

Member: CIWM ESA Membership #: Special Needs/Dietary Requirements:

Please select your preferred option - Delegate Fee:

Delegate 3 Details

Title: Forename: Surname: Job Title:

Tel: E-mail:

Member: CIWM ESA Membership #: Special Needs/Dietary Requirements:

Please select your preferred option - Delegate Fee:

With our 3 for 2 offer, you'll receive the lowest delegate fee free of charge. If paying by cheque, please deduct the lowest delegate fee from the total price.

Please return the completed booking form to the organiser:
CIWM, Quadra, 500 Pavilion Drive, Northampton Business Park, Northampton NN4 7YJ
Tel: 01604 620426 Email: sales@ciwm.co.uk VAT No: 232 8003 02

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environmental
services
association



Booking Form

Payment Options

(All bookings must be paid in full at least 14 days prior to the event)

Accounts Contact Name: Company VAT Number:

Accounts Department Address:

Postcode: Accounts Tel: Email Address:

- Bookings received less than 14 days prior to the event **MUST** be paid by credit card or bank transfer received as cleared funds 3 days prior.
- If your company/organisation does not already have a credit account with CIWM, in order to confirm your booking you will be asked to pay at the time of booking by credit card or bank transfer as an alternative to completing a new customer form with trade and bank references being taken up.
- For payments by bank transfer, please contact the sales team prior to booking.

enclose a cheque for £..... (incl. VAT) made payable to CIWM

Please invoice, quoting purchase order number **(An electronic or hard-copy of this purchase order MUST accompany this form)**

How did you hear about this event?:

COMPANY AUTHORISED SIGNATORY TO SIGN THIS FORM TO CONFIRM YOUR BOOKING (Unsigned forms will be returned)

By signing this form you acknowledge that you are authorised to accept CIWM booking terms and agree that these terms including payment terms take legal precedence over any conflicting terms in your organisations purchasing conditions)

SIGNATURE: DATE:

PRINT NAME: POSITION:

Terms & Conditions

Cancellation/transfer of any confirmed bookings are subject to the following cancellation policy:

- Details of all cancellations or amendments requested, including substitute delegates, must be notified in writing to CIWM to events@ciwm.co.uk. Notification is only valid if received prior to the event/course commencing.
- If notice of cancellation is received 28 days or more prior to the event/course a 50% cancellation fee will apply; if notice is received less than 28 days prior to the event a 100% cancellation fee will apply. Substitute delegates will be accepted but, as stated above, must be notified in writing.
- Any amendments, other than substitution, will incur additional fees.
- CIWM reserves the right to change the date, venue, content, speakers and/or timing of an event/course.
- CIWM also reserves the right to cancel events/courses. 7 days notice will be given of such cancellation and CIWM will make a full refund of fees paid but disclaims any further liability. You are advised not to make confirmed travel/accommodation arrangements more than 7 days prior to an event commencing, or until joining instructions have been received.

Data Protection

CIWM would like to send you communication and information (by email, telephone, text and post) about news, products, services and offers that might be of interest to you. Please tick the relevant boxes below to agree your preferred method of contact.

Please send me communication by Email Phone Text Post

CIWM and its group do not share or sell your data to any third party organisations; but, where strictly necessary, may share data with carefully selected organisations working on CIWM's behalf, including contractors undertaking some data processing.

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