

# Application for Registration As a Chartered Environmentalist

*"Sustainability through  
Environmental Professionalism"*

**SocEnv** Society for the  
Environment



This application document sets out the processes by which individual members of CIWM can qualify to become registered as Chartered Environmentalists (CEnv). The criteria for Chartered Environmentalist are based on education, training, experience, professional and ethical conduct. CIWM is a Constituent Body (CB) of the Society for the Environment and is a Licensed Body (LB) authorised by the Society to process such applications from those members that fulfil CIWM's requisite qualifying standards.

In order to register as a Chartered Environmentalist through CIWM you **must** be a Chartered member of CIWM, i.e., MCIWM (Member) or FCIWM (Fellow).

In addition to this, you are required to:

- Complete the application form supported by two sponsors
- Write a report, in the first person, (approximately 4,000 words), demonstrating and cross your competence, knowledge and engagement in good environmental practice within your profession, including the promotion of a sustainable environment
- Attend a Professional Review Interview
- Demonstrate at least 4 years of professional development and a commitment to CPD

Applicants are encouraged to send in their application electronically to [membership@ciwm.co.uk](mailto:membership@ciwm.co.uk). Fees can be paid by calling the Membership Services Department and you will be sent an invoice.

Successful applicants will, on payment of the prescribed fee (This sum is made up of the £45 initial registration fee, and £10 Administration Charge.) A retention fee of £45 will be payable when the CEnv registration is approved. Once entered on the register, future annual retention fees will be collected with the CIWM annual subscription.

Once entered on the register, registrants are entitled to use the title Chartered Environmentalist and the designatory letters CEnv after their names.



## Professional Report

The accompanying CV and report should be a substantial document that demonstrates the relevance of the applicant's qualifications and experience, and should be written in the first person.

The first part of the report will be a career review and should demonstrate how the applicant's work experience and career to date have led to a level of all-round professional competence.

It should include:

- Discussion of previous and present posts in chronological order;
- Demonstration of how the competences (see below) have been achieved, breadth of knowledge has been developed and how the applicant is engaged in sustainable management of the environment; and
- Evidence of academic qualification with details of specific training courses attended.

The second part of the report will be a review of relevant projects or specified activities demonstrating competence. It should relate to actual work for which the applicant has been personally responsible and can be taken from more than one project or activity.

The report must be cross referenced against the achievement of the element of competence. These competences are at the heart of the process and have been designed to measure vocational training, experience and awareness.

The CV should give details of qualifications and relevant employment/experience, including a job description for the candidate's present post. Employment details should be listed in reverse chronological order.

All reports shall be validated by two mentors, sponsors or supervisors, from the applicant's current or previous employment, who shall confirm that the report represents the applicant's own work.

If the written application does not demonstrate that the applicant meets the eligibility criteria or the competences required for registration, CIWM will write to the applicant giving reasons for its view, and the applicant shall not proceed to the Professional Review Interview.



## CEnv Competences

### A - Application of Knowledge

Application of knowledge and understanding of the environment to further the aims of sustainability

#### A1 Have underpinning knowledge of sustainability principles in the management of the environment

This normally includes the ability to:

- Critically analyse, interpret and evaluate complex environmental information to determine sustainable courses of action.
- Understand the wider environmental context in which the area of study or work is being undertaken.
- Understand the importance of maintaining enhancing natural cycles and biodiversity in achieving sustainability.
- Reformulate and use practical, conceptual or technological understanding of environmental management to develop ways forward in complex situations.

#### A2 Apply environmental knowledge and principles in pursuit of sustainable environmental management in professional practice

- Conceptualise and address problematic situations that involve many interacting environmental factors.
- Determine and use appropriate methodologies and approaches.
- Critically evaluate actions, methods and results and their short and long-term implications.
- Actively learn from results to improve future environmental solutions and approaches, and build best practice.
- Negotiate the necessary contractual and agreed arrangements with other stakeholders.

#### A3 Analyse and evaluate problems from an environmental perspective, develop practical sustainable solutions and anticipate environmental trends to develop practical solutions

- Analyse and evaluate problems, some complex, from an environmental perspective working sometimes with incomplete data.
- Demonstrate self-direction and originality in tackling and addressing problems.
- Demonstrate a critical awareness of current environmental problems and anticipate the impact of future environmental trends. Critically analyse and embrace new environmental information and seek new knowledge, skills and competences in the field of environment based on the most recent scientific, social, economic, cultural and technical developments and understanding.



## B - Leadership

Leading sustainable management of the environment

### B1 Promote behavioural and cultural change by influencing others to secure environmental improvements that go beyond minimum statutory requirements

- Develop good practices [best practice] by actively learning from results to improve future environmental solutions and approaches.
- Help, mentor and support others to understand the wider environmental picture.
- Advocate sustainability concerns and environmental issues, encourage others to actively contribute to environmental protection and sustainability.

### B2 Promote a strategic environmental approach

- Demonstrate self-direction and originality in developing strategies for sustainable development and environmental improvement.
- Actively collaborate and engage with other disciplines and stakeholders and encourage multi- and inter-disciplinary approaches to environmental challenges.
- Identify constraints and exploit opportunities for the development and transfer of environmentally appropriate technology.
- Identify areas of uncertainty and risk including health and safety, environmental, technical, business and reputational.

### B3 Demonstrate leadership and management skills

- Exercise autonomy and judgement across environmental and sustainability issues.
- Motivate and influence others to agree and deliver environmental objectives.
- Identify individual needs, plan for their development, assess individual performance and provide feedback.
- Reflect on outcomes, identify and pursue improvements on previous practice.

## C - Effective Communication

Effective communication and interpersonal skills

### C1 Communicate the environmental case, confidently, clearly, autonomously and competently

- Deliver presentations to a wide spectrum of audiences.
- Lead and sustain debates.
- Contribute to and chair meetings and discussions.
- Identify, engage with and respond to a range of stakeholders.

### C2 Ability to liaise with, negotiate with, handle conflict and advise others, in individual and/or group environments (either as a leader or member)

- Understand the motives and attitudes of others and be aware of different roles.
- Influence decision-making.



- Seek the opinions and contributions of others.
- Promote development opportunities and activities.
- Champion group decisions and manage conflict for the achievement of common goals and objectives.

## **D - Personal Commitment**

Personal commitment to professional standards, recognising obligations to society, the profession and the environment

**D1 Encourage others to promote and advance a sustainable and resilient approach by understanding their responsibility for environmental damage and improvement**

- Inform and encourage others to consider environmental sustainability issues and the consequence of their decisions and actions.

**D2 Take responsibility for personal development and work towards and secure change and improvements for a sustainable future**

- Recognise the value of CPD to the profession.
- Have a strong desire to learn.
- Value and actively pursue personal professional development.

**D3 Demonstrate an understanding of environmental ethical dilemmas**

- Understand the nature of professional responsibility.
- Identify the environmental ethical elements in decisions.
- Address and resolve problems arising from questionable environmental practice.

**D4 Comply with relevant codes of conduct and practice**



## Professional Review Interview

The Professional Review Interview (PRI) is the final stage of assessment. The panel shall conduct an interview in which the applicant is reasonably tested in relation to the competences and taking into account the submitted report.

The PRI will be run via remote platform and normally last for between 40 and 60 minutes. This is a two-way process, where the applicant demonstrates virtuosity against the elements of knowledge, competence and engagement listed and / or the interviewers seek evidence of virtuosity.

The interview will therefore normally consist of the following:

- Greeting and introduction;
- Introductory presentation on projects reports or activities; (10 mins)
- Achievement of competence elements; and
- Summing up questions.

The assessment by the panel will be recorded on an assessment score sheet, each of the elements shall be judged and given a score.



## Application Form



Together, we stand for  
a world beyond waste

[www.ciwm.co.uk](http://www.ciwm.co.uk)  
[www.socenv.org.uk](http://www.socenv.org.uk)

**CEnv**  
Chartered  
Environmentalist

### APPLICATION FOR REGISTRATION AS A CHARTERED ENVIRONMENTALIST (CEnv)

#### Personal Details (delete as necessary)

Class of member: _____	Membership Number: _____
Dr/Mr/Mrs/Miss/Ms/Other (please state): _____	Date of Birth: _____
Family name: _____	Forename (s): _____
E-mail address: _____	
Postal Address: _____	
_____	Postcode: _____
Tel No: _____	Mobile: _____

## CPD and Code of Professional Conduct

**CPD:** I declare that I will comply with CPD requirements set by CIWM.

**Code of Professional Conduct:** As a Chartered Environmentalist I will:

- act in accordance with the best principles for the mitigation of environmental harm and the enhancement of environmental quality;
- strive to ensure that the uses of natural resources are fair and sustainable taking account of the needs of a diverse society;
- use my skills and experience to serve the needs of the environment and society;



- serve as an example to others for responsible environmental behaviour;
- not engage in conduct involving dishonesty, fraud, deceit or misrepresentation or discrimination; and
- commit to maintaining my personal professional competence and strive to uphold the integrity and competence of my profession.

## Sponsors/Mentors/Supervisors

I can confirm that the information contained within this application form and supporting statement is correct and is the applicant's own work:

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

I can confirm that the information contained within this application form and supporting statement is correct and is the applicant's own work:

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_



## Data Protection

I understand that the information contained in this form will be processed in accordance with the current Data Protection Act 2018 (together with any further amendments) including the General Data Protection Regulation (GDPR). I also understand that details pertinent to my application, registration and Chartered Status history will be processed and held by CIWM in terms of the Data Protection Act 2018. I agree to my contact details being used for the purposes of establishing and maintaining registration or support for the Society for the Environment or providing or administering activities for Chartered Environmentalists. I also agree that if successful my name can be included on the [register of CEnvS which is made public on The Soc Env website](#).

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

## Opt In

I agree to receive e-newsletters, event details and general opportunities from the Society via email

I agree to receive opportunities directed specifically to me via email (speaker opportunities etc.).

Include me in the Environmental Professional Directory (CEnv or REnvTech only. Contact required).

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

CIWM

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Northampton Business Park

Northampton

NN4 7YJ

Tel: 01604 620426

Email: [membership@ciwm.co.uk](mailto:membership@ciwm.co.uk)

