

April 2025

Dear CIWM Members,

Do you have the right skills to help lead CIWM as a Trustee?

Volunteers are an essential part of CIWM and without them we can not achieve our ambitions to move the world beyond waste. Our Trustees are volunteers, and we are now inviting applications for members to join the Trustee Board (General Council) in June 2025.

If you are keen to help CIWM deliver its strategic objectives, and help set the strategy from 2028, this could be a great opportunity for you.

What skills and experience are needed?

The primary aim of the role our Trustees is to set to purpose, direction and strategy for both CIWM and its subsidiaries. The Trustee Board, working closely with the CIWM staff team, must ensure that CIWM meets its charitable objectives and delivers these sustainably, on a solid financial foundation, whilst maintaining legal compliance. You can read about our strategy and strategic objectives at ciwm.co.uk/strategy and in our [annual Trustees Reports](#).

To expand our coverage across the sector, we would welcome applications from individuals working in local authorities and small to medium sized waste and resource management organisations.

To enhance the skills of our Board, we are also keen to receive applications from individuals with skills and experience at a senior level in finance and learning and development.

A practical approach, with the capability to contribute to strategic direction are essential. Knowledge of the charity and membership sectors would also be useful, although an induction covering the duties of a Trustee will be provided.

Who can apply?

Any CIWM member can apply to become a Trustee. Although the majority of Trustees will be Chartered Members, we are now able to have up to five non-Chartered Members as Trustees.

Our members come from all walks of life and we are keen to reflect this in our volunteer groups, not just because it's the right thing to do, but because we know it makes CIWM

stronger. We welcome applicants regardless of gender or gender identity, age, disability, race, sexual orientation, or religion or belief.

What is the time commitment?

The terms of office will commence in June 2025 at the Presidential Inauguration and continue until the 2028 Presidential Inauguration.

Trustees usually attend five Trustee Board meetings spread throughout the year, one of which is usually face to face in London or another UK city. Most meetings are three hours in duration. Trustees are also expected to read papers and reports in order to fully engage with board discussions. These can take around two hours to read prior to each board meeting. Trustees are also given the opportunity to sit on additional CIWM committees and forums to input into specific projects.

The job description and further details on the role can be found by clicking the link [here](#).

What are the rewards?

Becoming a CIWM Trustee is a great opportunity to influence the work of CIWM, to build your senior network in the sector and to give back to the sector as a volunteer. There is no payment for the role of Trustee, however reasonable expenses will be covered.

How do I apply?

To apply please submit the following to governance@ciwm.co.uk by **9am on 9 May 2025**:

- A covering letter outlining your interest in the role and how you feel you can support CIWM to deliver it's strategic aims. Please include information on any previous experience as a Trustee and examples of working at a strategic level.
- A completed skills assessment outlining the skills you will bring to the role – you can [download the template here](#).
- A full CV including details of
 - your current employer and all previous employers including dates and positions held
 - your academic record relevant to the role
 - any recent or planned speaking engagements relevant to CIWM's strategic goals
 - involvement in any other professional bodies or trade bodies relevant to CIWM's mission
 - any other Trustee position or non-executive director roles and any other directorships or equivalent senior positions

- your personal information including name, home address, contact details, CIWM membership number and membership grade.

Interviews will take place, via video conference, in late May and dates will be confirmed to applicants asap.

Any questions should be sent to governance@ciwm.co.uk.

Yours sincerely



Sarah Poulter
Chief Executive Officer