

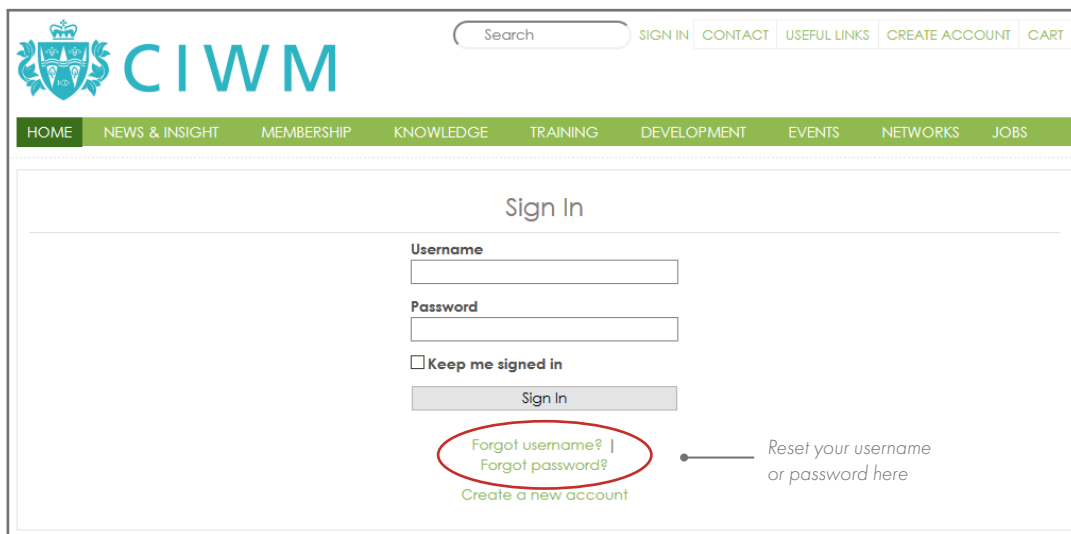
CIWM Membership - Renewing Online

CIWM's membership is better than ever

With an award-winning member-only magazine, a brand-new daily news and insights website and a fully searchable digital Knowledge Centre, CIWM's membership is better than ever. And that's just the beginning; there are even more exciting enhancements to look forward to in 2020, so you won't want to miss out!

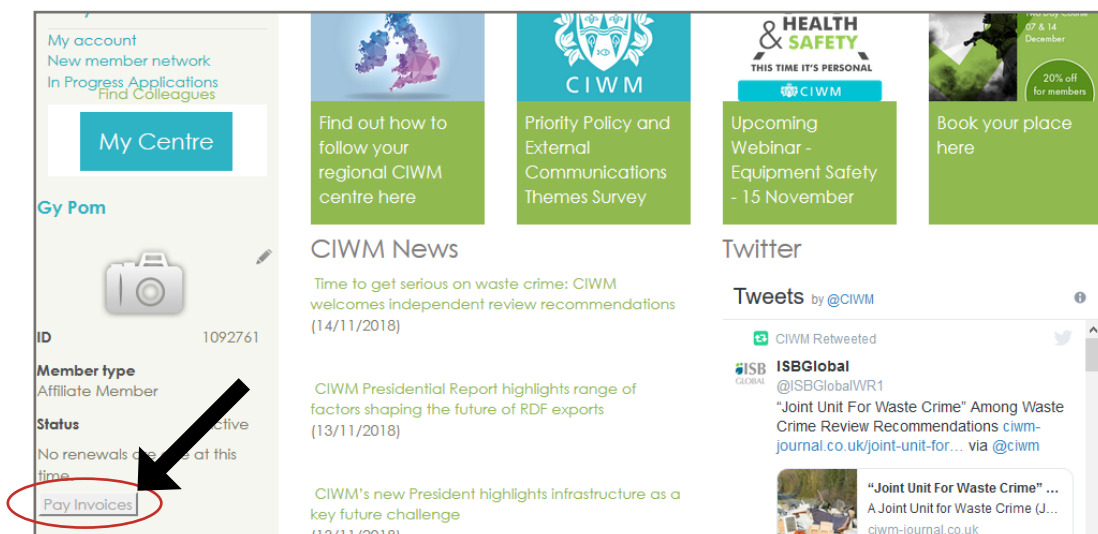
Step 1: [Click here to access your online account](#) (for a seamless renewal experience, please use Google Chrome as your internet browser).

Step 2: Sign in to your account (go to Step 3 if you are already signed in).



Note: if you have forgotten your username or password, you can request this information using the 'Forgot username?' or 'Forgot password?' links on the [sign in](#) page.

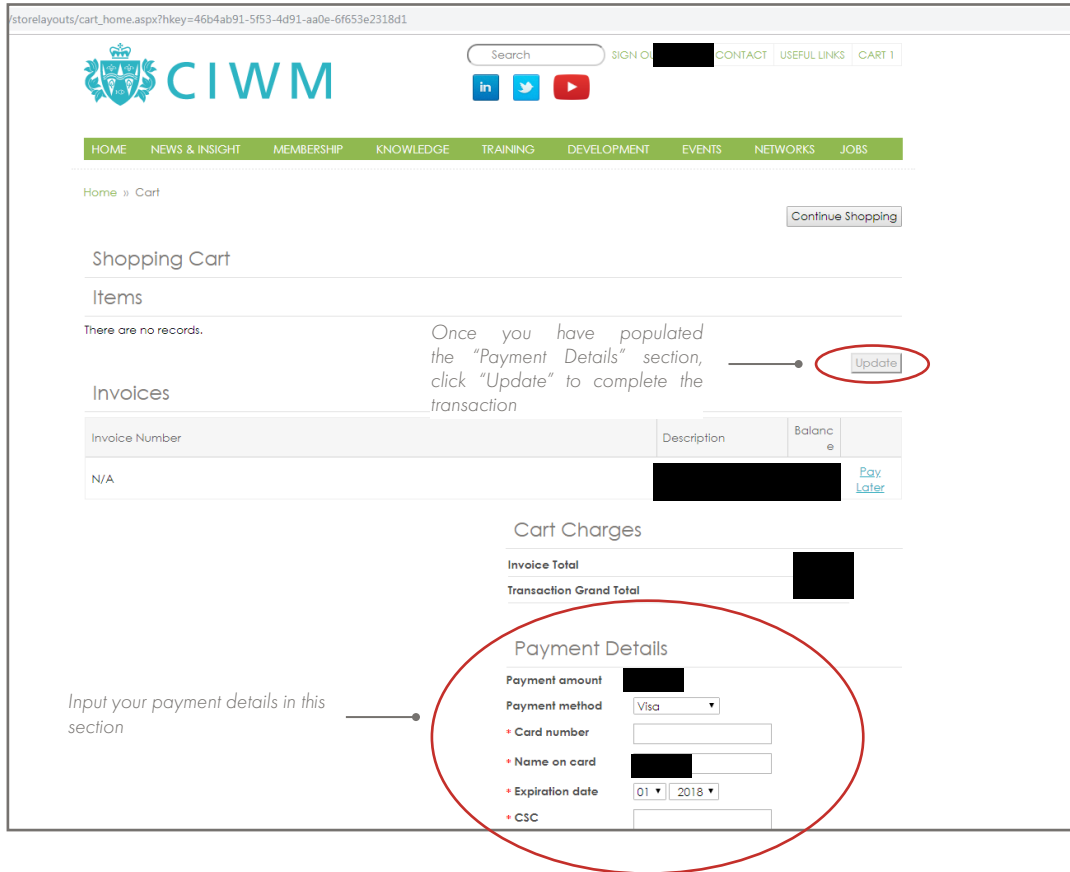
Step 3: Once logged in, click on 'Pay Invoices' in the 'My Areas' section.



The "Pay Invoices" button is located on the panel on the left marked 'My Areas'



Step 4: Complete the transaction on the Shopping Cart page.



The screenshot shows the CIWM Shopping Cart page. At the top, there is a search bar, a 'SIGN OUT' button, and links for 'CONTACT', 'USEFUL LINKS', and 'CART 1'. Below this is a navigation menu with options: HOME, NEWS & INSIGHT, MEMBERSHIP, KNOWLEDGE, TRAINING, DEVELOPMENT, EVENTS, NETWORKS, and JOBS. The page title is 'Shopping Cart' and it shows 'Home » Cart' with a 'Continue Shopping' button. Under the 'Items' section, it states 'There are no records.' and includes a red circle around an 'Update' button. A text box explains: 'Once you have populated the "Payment Details" section, click "Update" to complete the transaction'. Below this is an 'Invoices' table with columns for Invoice Number, Description, and Balance. The table contains one row with 'N/A' for the invoice number and a 'Pay Later' button. The 'Cart Charges' section shows 'Invoice Total' and 'Transaction Grand Total', both with redacted values. The 'Payment Details' section is circled in red and includes fields for: Payment amount (redacted), Payment method (set to Visa), Card number, Name on card, Expiration date (01/2018), and CSC.

Note: Once the transaction is complete you will receive confirmation of payment by email and a receipt will follow within 48 hours.

For assistance with renewing your membership, please contact our member support team on 01604 620426 or email membership@ciwm.co.uk

